

**THE CONDOMINIUM AT THE LAKES AT BALLANTRAE**

**FORMAL COMPLAINT**

VIOLATOR (S), IF KNOWN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDRESS, UNIT NUMBER, IF KNOWN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CAR, VEHICLE, LICENSE PLATE NUMBER, IF APPLICABLE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PET OR ANIMAL DESCRIPTION, IF APPLICABLE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VIOLATION: Describe nature, location, date, time, etc. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_ Unit Number: \_\_\_\_\_  
Print name: \_\_\_\_\_

**PLEASE MAKE COPY OF THIS FORM FOR USE**

**PLEASE SUBMIT FORM TO:      TOWNE PROPERTIES  
777 A Dearborn Lane  
Worthington, OH 43085**